



Calgary Board of Education



International Student Program

HOMESTAY APPLICATION FORM

The Calgary Board of Education Homestay Experience

Calgary families are generously sharing their homes and their lives with international students for various reasons. Some want to learn about new cultures, some want to enrich their family's lives by learning from others and some simply want to do what they can to help International Students. Every family is different. Some are formal and some are more relaxed. Please enjoy your differences and learn from them.

Your Homestay family will want to share Canadian culture with you. They will also want to learn about your home, your family and your culture. Please remember that you will be a part of their family, which means that you will have to adjust to the way your Homestay family lives and interacts with each other. This may also include having to participate in family outings or having to do your share of the household chores! A successful homestay experience depends a lot on your attitude and willingness to try new things and acceptance of cultural difference.

When Experiencing A Challenge...

While every effort is made to make the right fit between Homestay family and International student, there are times when difficulties may surface. Joining a new family, or adding a new family member to your home may prove to be a challenge. In some circumstances it may prove to be too much of an adjustment for the student or the Homestay family. In such cases, a student may be moved to a different Homestay Family. In all situations, should the Homestay family or the International Student experience difficulties, contact the Homestay Coordinator immediately. The Homestay Coordinators purpose is to support International Students and their Homestay Families.

Questions?

If you have questions, before, during or after applying to live with a homestay family while attending school with the Calgary Board of Education, please contact....

Kim Horricks
Homestay Coordinator
Email: klhorricks@cbe.ab.ca
Phone: 403-828-2040
Fax: 403-294-8299

Leah Arkley
Homestay Coordinator
Email: lmarkley@cbe.ab.ca
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When completing the application, please **PRINT in English** and ensure that the application is completed in full. **We want the students stay to be a pleasant and memorable one. Please provide us with as much information as possible about the student and we will make every effort to place the student with a suitable Canadian family.**

Student Personal Information

Last (Family) Name _____ First (Given) Name(s) _____ English Name (if applicable) _____
 Date of Birth: (Day / Month /Year) _____ Age _____ Gender Male Female
 Student's E-mail _____ Current Grade Level _____ # of Years Studying English: _____
 Level of English: Beginner Low-Intermediate High-Intermediate Advanced
 Languages Spoken:
 1) _____ 2) _____ 3) _____ 4) _____

Family Information

FATHER`S INFORMATION:

Father's Last (Family) Name _____ First (Given) Name(s) _____ Date of Birth (Day/Month/Year) _____
 Cell Phone _____ Email Address _____

MOTHER`S INFORMATION:

Mother's Last (Family) Name _____ First (Given) Name(s) _____ Date of Birth (Day/Month/Year) _____
 Cell Phone _____ Email Address _____

Permanent Address in Home Country _____
 City _____ Province/State _____ Country _____ Postal Code _____
 Home Phone _____

EMERGENCY CONTACT IN HOME COUNTRY (In case of emergency and parents unavailable for consultation):

Name (Last, First) _____ Cell Phone _____ Email Address _____

TELL US ABOUT THE STUDENT'S SIBLINGS:

RELATIONSHIP (brother or sister)	AGE	RELATIONSHIP (brother or sister)	AGE

Student's Personal Habits

Household Responsibilities: Describe your household responsibilities at home: _____

Hobbies / Experiences: What hobbies & things do you like to do? _____

Do you play any musical instruments? – If yes, please list: _____

Have you lived or travelled outside your home country? - If yes, please list _____

Attitude / Personality: My attitude towards school is: I like it a lot Its OK I don't really like it

How would you describe your personality (check all words that apply)?

- | | | |
|---------------------------------------|--------------------------------------|-------------------------------------|
| <input type="checkbox"/> Outgoing | <input type="checkbox"/> Tidy | <input type="checkbox"/> Quiet |
| <input type="checkbox"/> Enthusiastic | <input type="checkbox"/> Independent | <input type="checkbox"/> Talkative |
| <input type="checkbox"/> Cooperative | <input type="checkbox"/> Motivated | <input type="checkbox"/> Dependable |
| <input type="checkbox"/> Studious | <input type="checkbox"/> Sensitive | <input type="checkbox"/> Adaptable |

Host Family Placement Preferences

Requests will be considered, but cannot be guaranteed.

Host family composition varies greatly. There will be host families with young children, older children or none at all. Some may be single parents or retired. Please understand that Canada is a multicultural country and that customs and traditions of some families may be different than the students.

Would you prefer a family with No other children No small children under 5 years old With children

Do you like pets? YES NO... please specify: _____

Do you have specific food requirements? (e.g. vegetarian) NO YES list: _____

What are your favourite foods?: _____ What foods do you dislike?: _____

Do you smoke? NO YES Can you adjust to a home where others smoke? NO YES

Do you have any allergies? (food, animal, medication) NO YES please specify: _____

Do you have any medical conditions? NO YES... please specify: _____

Do you take any prescribed medications? NO YES... please specify: _____

Any other special information or requests that would help CBE make the best homestay match possible. Feel free to attach a separate sheet if necessary:



Calgary Board of Education



International Student Program

Homestay Rules & Regulations

INTERNATIONAL STUDENT CONTRACT:

The following regulations and guidelines have been provided for international students enrolled at CBE:

1. Students will pay Calgary Board of Education an initial placement and supervision fee of \$400.00. This fee is non-refundable and includes airport pickup.
2. Students must give the homestay family and International Bureau homestay coordinator one full month's (30 days) notice if they wish to leave either the family or the program. If proper notice is not given, the student may lose the last month's rent (partially or fully).
3. Students are responsible for paying the homestay fee directly to the family, in full by cash or cheque, at the beginning of each month (unless other arrangements have been made). Monthly rent will be \$750/month for accommodation and three meals a day. This amount is not negotiable and is subject to change.
4. Students who arrive from abroad prior to the start of the month and begin their homestay at that time will be asked to pay the families \$25/day until the start of the first full rental month.
5. As the homestay placement is for Calgary Board of Education, any student who withdraws from the program must also withdraw from the homestay program. Any arrangements to stay on with a host family after withdrawing from the program must be made privately with the family.
6. Students are responsible for promptly reimbursing their families if they cause any damage in the home.
7. Students must use a calling card for all long distance phone calls. Phone cards are an extremely inexpensive way to call nationally and internationally.
8. Students who choose to participate in family holidays, travel or any extracurricular activities where costs are incurred are expected to share the costs. If the student chooses not to participate in the activity, the homestay parents and the student must make alternate arrangements that are acceptable to all parties.
9. Special regulations will be in effect for short-term tours.
10. Student travel outside the City of Calgary requires written parental consent.

The Student agrees to:

1. Make an effort to participate in family activities.
2. Show consideration and respect for and act as a member of the family.
3. Understand that Canada is a diverse country and that customs and traditions of others may be different than their own. Discrimination based on colour, creed, race or religion will not be tolerated.
4. Respect and abide by household rules, especially curfews.
5. Advise the family if they will not be home for a meal, will be home late at night or stay out overnight.
6. Invite guests to the home only with the knowledge and permission of the host family.
7. Consult the host family before using household appliances or equipment and use them in ways approved of by the family.
8. Use the telephone for reasonable lengths of times, ask permission to make long distance calls and make these calls collect or using a calling card.
9. Clean up after him/herself in the home and voluntarily help with reasonable household chores.

- 10. Help him/herself to food only with the knowledge and permission of the family.
- 11. Be considerate and use good judgment.
- 12. Not enter host bedrooms, private rooms, or the bathroom when it is occupied.
- 13. Not borrow money from host family members.
- 14. Not resort to abusive, aggressive or inappropriate behavior. Never initiate or participate in a sexually-oriented discussion with host family members.
- 15. Never view sexually explicit photographs, written materials, films, or Internet sites in the home.
- 16. Always be suitably clothed and covered when in the presence of host family members.
- 17. Never touch host family members in an inappropriate manner.
- 18. Not change host homes without the knowledge and permission of the homestay program.
- 19. Refrain from driving an automobile while in the Calgary Board of Education homestay program.
- 20. Attend school on a regular, full-time basis – skipping classes is never permitted.
- 21. Abide by the laws of Canada and Alberta including the Criminal Code and Human Rights Code
- 22. Regardless of their age, not purchase or consume alcohol or illegal (non-medical) drugs.
- 23. Not accept employment while attending a CBE educational program and in Canada on a study permit
- 24. Pack up all belongings and leave their room clean at the end of June each school year.

General Agreement & Release

The student must complete the following section:

- I have read the above-stated Regulations, Guidelines and Conditions of Placement of the Calgary Board of Education program and agree to abide by them. I understand that if I do not fulfill this commitment I may be asked to leave the homestay program at my parent’s expense and may not receive a refund of homestay fees.
- I have read, understood and agreed to the Student Contract.
- I agree that all information in the application is true to the best of my knowledge and that any falsification of information may lead to the dismissal of my child from the homestay program.

_____ Date _____
 Student Name (print)

 Student Name (Signature)

The parent must complete the following section:

- I agree to allow any photos provided to be collected by International Bureau staff and shared with the host family.
- I am aware of and approve of my child’s decision to reside with a Calgary Board of Education (CBE) homestay family while attending a CBE school.
- CBE reserves the right to ask your child to leave the homestay program at any time without notice if your child’s behaviour in the home is unreasonable or unacceptable and cannot be resolved between family members and the student. They may not be given a refund of homestay fees and may have to assume costs for other accommodation.
- I hereby waive and release the CBE, the host family and all school and board officials from all liability arising from my child’s participation in the educational and homestay program except such as results solely from its or their willful neglect or willful default.
- I agree that any litigation shall be governed by the laws of Alberta, Canada and the Courts of Alberta shall have exclusive jurisdiction.
- I have read and understood the above student contract, conditions of placement and general agreement and verify that that all information provided on this application form and attached documents are complete, true and accurate.

_____ Date _____
 Parent Name (print)

 Parent Name (Signature)

Personal information is collected under the authority of Alberta’s *Freedom of Information and Protection of Privacy Act (FOIP)* and the *School Act*. This information will be used to determine student’s eligibility for homestay placement and to make most suitable student/family match. It will be treated in accordance with the privacy protection provisions of the FOIP Act. If you have any questions about the collection and/or its intended use, please contact the International Bureau at 403-284-8285.