



***The following information does not apply for students in our homestay program through Canada Homestay Network.**

Please look at the chart below and select the link in the arrow that aligns with your situation

When a parent will not be living in Calgary during the study period, custodianship must be assigned. The custodian must be at least 25 years of age or older and a Canadian Citizen or Permanent Resident of Canada. This requires two documents to be submitted: one from the parent assigning custodianship and one from the custodian accepting custodianship. Both documents must be notarized by a Notary Public in the country of origin. You can find templates of both documents at the link provided.

DEFINITION OF TERMS

Parent(s):	Student's biological parent(s) in home country.
Custodian:	The person designated by the parent(s) to be responsible for the care of their minor child in their absence, while the child is studying in Calgary.
Custodian's Designate:	The person designated by the parent(s) in consultation with the custodian to provide day-to-day care for the student, in the case where the student is not living with the custodian.

Please note: the word **guardian** often gets used instead of custodian. When talking about the temporary care of a minor child, assigned by the biological parent in the home country, the correct word is **custodian**.

FORMS REQUIRED WITH APPLICATION PACKAGE

Student living with Parent(s)	<ul style="list-style-type: none">Parents Accompanying Children Form (English version on page 2 below, Chinese version on page 3-4)No other custodianship documents required
Student living with Custodian	<ul style="list-style-type: none">Custodianship Declaration: page 1 for custodian; page 2 for parent; completed and notarized in country of origin
Student living with Custodian's Designate	<ul style="list-style-type: none">Custodianship Declaration (as above); plusCustodian's Designate Form (page 5 below)



Parents Accompanying Children

Based on the information you provided in the international student application form, you will be moving to Calgary with your child to live here while he/she studies. We commend you on this decision as this will provide excellent support during the study period.

Please note the following conditions:

Living Arrangements

- You understand that your agreement to live with your child while he/she studies at the CBE means you will be living here permanently for the entire duration of his/her studies. You will need to provide proof that you have lived here when you apply to extend the study permit and visitor visa.
- If your situation changes for any reason and at any time before or after school starts and you will not be accompanying your child to Calgary, ***we reserve the right to cancel the offer of acceptance to the Calgary Board of Education.***
- If there is a change of custodianship after acceptance is approved by Global Learning, you understand that we need notarized custodianship documents to be submitted. ***This is very important.*** Without those documents, there is no one who is legally responsible for your child's care and well-being. To find out more about the required documents, please e-mail internationalstudents@cbe.ab.ca.

Parent's Status in Canada

- You understand that you must inform Global Learning if either parent has applied or intends to apply for a work or study permit before entering Canada.
- If either parent has applied for a work or study permit, your child's application will not be processed. You must wait for a response from IRCC regarding your work or study permit application.
- If either parent applies for a work or study permit after the child is accepted to our program and before entering Canada, ***we reserve the right to cancel the offer of acceptance to the Calgary Board of Education.***

Your signature indicates that you understand and agree to all conditions listed here. By signing this document, you are confirming that you **have not applied** for a work or study permit, and you **do not intend to apply** for a work or study permit before entering Canada.

Parent Name (print)

Name of the student

Parent Signature

Date



Parents Accompanying Children 父母陪读

Based on the information you provided in the international student application form, you will be moving to Calgary with your child to live here while he/she studies. We commend you on this decision as this will provide excellent support during the study period.

根据您在国际学生申请表中提供的信息，您承诺，在您孩子学习期间将与您的孩子一起居住在卡尔加里，我们支持您的这一决定，因为这将在孩子学习期间提供很好的支持。

Please note the following conditions:

请认真阅读以下的条款：

Living Arrangements

居住安排

- You understand that your agreement to live with your child while he/she studies at the CBE means you will be living here permanently for the entire duration of his/her studies. You will need to provide proof that you have lived here when you apply to extend the study permit and visitor visa.

您明白：您同意在您的孩子就读卡尔加里公立教育局属下学校期间，将与他/她居住在一起，这意味着您将在他/她整个学习期间都居住在卡尔加里。当你们申请延长学习许可和访客签证时，您需要提供您居住在这里的证据。

- If your situation changes for any reason and at any time before or after school starts and you will not be accompanying your child to Calgary, **we reserve the right to cancel the offer of acceptance to the Calgary Board of Education.**

如果您的情况因任何原因在开学前或开学后的任何时间发生变化，即您将不再陪同您的孩子前往卡尔加里，**我们保留取消卡尔加里公立教育局发出的录取通知书的权利。**

- If there is a change of custodianship after acceptance is approved by Global Learning, you understand that we need notarized custodianship documents to be submitted. **This is very important.** Without those documents, there is no one who is legally responsible for your child's care and well-being. To find out more about the required documents, please e-mail internationalstudents@cbe.ab.ca.

在被全球学习部录取后，如果改变监护权，您明白您需要提交经过公证的监护文件给我们。**这个非常重要。**如果没有这些文件，就没有人对您的孩子提供照顾、监管并肩负法律责任。如需了解更多所需文件的信息，请发送电子邮件至 internationalstudents@cbe.ab.ca。

Parent's Status in Canada

父母在加拿大的身份

- You understand that you must inform Global Learning if either parent has applied or intends to apply for a work or study permit before entering Canada.

您明白，如果父母一方在进入加拿大之前已申请或打算申请工作或学习许可，您必须通知全球学习部。



Parents Accompanying Children 父母陪读

- If either parent has applied for a work or study permit, your child's application will not be processed. You must wait for a response from IRCC regarding your work or study permit application.

如果父母一方已申请工作或学习许可，我们不会处理您孩子的留学申请。您必须等待移民局对您的工作或学习许可申请的回复。

- If either parent applies for a work or study permit after the child is accepted to our program and before entering Canada, ***we reserve the right to cancel the offer of acceptance to the Calgary Board of Education.***

如果父母一方在孩子被我们录取后、进入加拿大之前申请工作或学习许可，***我们保留取消卡尔加里公立教育局发出的录取通知书的权利。***

Your signature indicates that you understand and agree to all conditions listed here. By signing this document, you are confirming that you **have not applied** for a work or study permit, and you **do not intend to apply** for a work or study permit before entering Canada.

您的签名表明您理解并同意上述列出的所有条款。签署此文件即表示您确认您**未申请**工作或学习许可，并且您**不打算**在进入加拿大之前**申请**工作或学习许可。

Parent Name (print) 家长姓名 (护照拼音)

Name of the student 学生姓名 (护照拼音)

Parent Signature 家长签名

Date 日期



Custodian's Designate Form

Definition of Terms

- Parent(s):** Student's biological parent(s) in home country
- Custodian:** The person designated by the parent(s) to be responsible for the care of their minor child in their absence, while the child is studying in Calgary.
- Custodian's Designate:** The person designated by the parent(s) in consultation with the custodian to provide day-to-day care for the student, in the case where the student is not living with the custodian.

Please note: the word **guardian** often gets used instead of custodian. When talking about the temporary care of a minor child, assigned by the biological parent in the home country, the correct word is **custodian**.

At the Calgary Board of Education, our main concern is that our international students are safe and well-cared for. According to the application submitted, this student will not be living with the appointed Custodian and this document confirms that the daily care and safety of the student are in place by the person appointed by the natural parents and the Custodian (herein referred to as the **Custodian's Designate**).

Student's Name (LAST NAME, First Name): _____

Custodian's Name: _____

Custodian's Designate Contact Information:

Name: _____

Address: _____

Phone Number _____ E-mail: _____

The Custodian's Designate must follow these guidelines:

- Be at least 25 years of age;
- Be a Canadian citizen or Permanent Resident;
- Ensure that the school and Global Learning have your current contact information on record (i.e., address, phone number, e-mail, fax number, cell number, English speaking contact);
- Along with the Custodian, ensure Global Learning and the school are notified of any changes to the living arrangements;
- Be easily accessible at all times;
- Be in contact with the custodian in times of emergency;
- Forward papers and permission forms from the school to the custodian for signature;
- Provide support and encouragement for the student at all times;
- Be willing to be a liaison between the school and the custodian;
- Ensure an understanding of the expectations of the school, and the Alberta school program;

This is not a complete list and ultimately the full and comprehensive care of the student is the responsibility of both the Custodian and the Custodian's Designate.

Your signature indicates you have read understood and accept the guidelines and expectations outlined in this document and signifies that all information provided is complete, true and accurate.

Parent's Signature

Date

Custodian's Signature

Date

Custodian's Designate Signature

Date